

NEW OUTLET REQUEST FORM

SERVICE APPLIED FOR:				
Retail	Retail IPP	Ecommerce	Online IPP	
☐ MOTO	Batch Processing	Others:		
ABOUT YOUR COMPANY:				
REGISTERED COMPANY NAME	:	F	ROC REGISTRATION NO:	
REGISTERED BUSINESS	:			_
ADDRESS			Singapore ()
MAILING ADDRESS	:			_
(IF DIFFERENT FROM ABOVE)			Singapore ()
Doing Business Name (DBA)	:			
Does your DBA Name have a sepa	rate ROC Number? If Yes, p	please provide the R	OC No:	_
*Due to regulatory requirement, DBA Name is NC	T allowed to contain URL (i.e. starting v	with WWW or ending with .So	G, .COM, .BIZ, .NET, .ORG etc.)	
OUTLET ADDRESS	:			
(Attach a separate list for more than 1 outlet)			Singapore ()
OUTLET CONTACT PERSON	:			
OFFICE NUMBER	:	OUTLET CONTACT	T NUMBER :	
COMPANY'S INTERNET NAME /	:			
URL ADDRESS (IF APPLICABLE)				
,				
DO YOU HAVE AN EXISITING BA	NK ACCOUNT WITH UOB?	☐ Yes,		
		☐ No, pleas	e provide softcopy of sample bank statemer	nt
ABOUT YOUR BUSINESS:				
NATURE OF BUSINESS AND GO	ODS / SERVICES SOLD : _			_
COUNTRY OF OPERATIONS :				_
CREDIT CARD MONTHLY SALES	(SGD) :	AVERAGE TIC	CKET / SALE SIZE (SGD) :	
NUMBER OF OUTLETS :		NUMBER OF EMP	LOYEES :	
HOW LONG DO YOU TAKE TO DELIVER THE PRODUCTS OR SERVICES TO YOUR CUSTOMERS?				
Products / services are delivered within days.				
All products / services are provided to customers immediately after payment is being made.				
☐ Others:				

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FOR RETAIL MERCHANTS ONLY:					
IS YOUR POS CASH REGISTER INTEGRATED?	☐ Yes ☐ No				
WHAT IS THE BRAND AND MODEL OF YOUR POS CASH REGISTER?					
POS CASH REGISTER	NAME OF POS CASH				
BRAND	REGISTER VENDOR				
MODEL	VENDOR CONTACT DETAILS				
DOES YOUR POS CASH REGISTER REQUIRE YOU TO SWIPE	CREDIT CARDS TO COMPLETE THE SALES TRANSACTION?				
Yes, details printed:					
□ No					
SET-UP OF THE SHOP:					
☐ Well furnished ☐ Moderately furnished	☐ Poorly furnished ☐ Under renovation				
SIGNBOARD PRESENT? Yes	☐ No				
SCHEMES REQUIRED					
☐ Visa ☐ MasterCard ☐ JCB ☐ UPI	☐ WeChat Pay ☐ Alipay				
☐ Amex* ☐ Diners* ☐ NETS* ☐ Othe	rs				
* To inform and apply AMEX/DINERS/NETS separately					
FACILITIES REQUIRED					
☐ DCC ☐ MOTO ☐ IPP (Visa/MasterCard) – T	enures (tick accordingly): 3 MTH 6 MTH 12 MTH				
☐ Loyalty - IRR ☐ Loyalty – UOB\$	☐ Others				
TOTAL TERMINALS REQUIRED^:					
☐ Wired Terminal – Phone Line: [Wireless Terminal (SIM Card):				
☐ Wired Terminal – LAN Line: [Wireless Terminal (WIFI):				
IS THERE AVAILABLE IP CONNECTIVITY AND COM PORT WI	THIN THE STORE / OUTLET FOR UOB'S USAGE?				
☐ Yes Please state type of IP: ☐ Dynamic IP	Static IP Static IP Address				
☐ No					
Installation Date^:/ Time/	^:				
^Monday-Friday, excluding PH), at least 3-4 working weeks from submission date & subject to availability, any other cost may be applicable					
FOR ECOMMERCE (EC) MERCHANTS ONLY:					
DO YOU HAVE AN INTERNAL TEAM OF TECHNICAL STAFF D	EVELOPING / MANAGING YOUR CURRENT WEBSITE?				
Yes Name:					
Email Add: ☐ No	Designation:				
	Others:				
DO YOU PERFORM YOUR FULFILLMENT / DELIVERY OVERS					
Yes LOCATION:					
No	ALCONICIONIMENT OR OWNER BY VOLER COMPANYS				
IS THE INVENTORY / SERVICE SOLD BY YOUR COMPANY OF ☐ Yes ☐ No (GOODS ARE OWNED BY YOUR COMPANY OF					
LOCATION OF SERVER: SG	Others:				
LOCATION OF FULFILMENT CENTRE: SG Others:					
IS THIS A NEW SALES CHANNEL FOR AN EXISTING BUSINESS OR A NEW PRODUCT / SERVICE THAT YOU WANT TO SELL					
OVER THE INTERNET? Yes No					
PAYMENT GATEWAY: SG	Others:				
Person-In-Charge: Contact No:	Email Add:				



NEW OUTLET REQUEST FORM

IS YOUR TECHNOLOGICAL ARCHITECHTURE COMPLIANT TO THE PAYMENT CARDS INDUSTRY DATA SECURITY STANDARDS (PCI DSS)?				
Yes No				
DO YOU STORE YOUR CUSTOMERS' CREDIT CARD INFORMATION?				
☐ Yes ☐ No				
ARE YOUR CUSTOMERS REQUIRED TO REGISTER ON YOUR WEBSITE BEFORE THEY CAN MAKE PURCHASES?				
☐ Yes ☐ No				
SCHEMES REQUIRED				
UPI ☐ Others:				
FACILITIES REQUIRED				
☐ Visa ☐ MasterCard ☐ JCB				
☐ ONLINE IPP (Visa/MasterCard) – Tenures (tick accordingly): ☐ 3 MTH ☐ 6 MTH ☐ 12 MTH				
☐ CVV Enforced ☐ Tokenisation ☐ Token Sharing				
Others:				
CURRENCY REQUIREMENTS (TICK REQUIRED)				
TRANSACTING CURRENCIES (* Applicable to Airlines only)				
SGD USD MYR AUD CAD NZD CHF THB GBP JPY				
☐ HKD ☐ CNY ☐ KRW ☐ LKR ☐ TWD ☐ INR ☐ PHP ☐ IDR ☐ MOP ☐ EUR				
□ VND □ BHD* □ BRL* □ BND* □ KHR* □ DKK* □ EGP* □ ISK* □ ILS* □ KWD*				
MVR* MXN* MMK* NPR* PKR* PLN* QAR* RUB* SAR* ZAR*				
□ NOK* □ SEK* □ AED* □ BDT* □ COP* □ CZK* □ HUF* □ LAK* □ SDG* (VISA ONLY)				
SETTLEMENT CURRENCIES				
SGD USD Please discuss with your UOB RM should you require settlement currencies that differs from SGD or USD				
TRANSACTION TYPE:				
□ 3DS □ Non − 3DS □ Direct Purchase □ Authorisation then Capture				
TRANSACTION FREQUENCY (IF APPLICABLE): Single Recurring				
HOW WOULD YOU LIKE TO PROCESS TRANSACTIONS VIA UOB? Via CyberSource Merchant Program (CYBS) Via MasterCard Payment Gateway Services (MPGS)				
☐ Via Online Terminal Program (CYBS) ☐ Via Online Terminal Program (MPGS)				
All representations made by, and undertakings and indemnities given by the Merchant to the Bank in the Indemnity For Taking and Accepting Instructions by Email are deemed to be repeated by the Merchant and shall apply to this New Outlet Request Form.				
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AUTHORIZED SIGNATURE NAME				
DATE DESIGNATION				

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