



United Overseas Bank Limited, Hong Kong Branch
(Incorporated in Singapore with limited liability)

CHANGE OF ADDRESS / CONTACT DETAILS FORM

Non-Individual

Corporate Accounts & E-Services Dept, 20/F China Taiping Tower, 8 Sunning Road, Causeway Bay, Hong Kong.

YOUR PARTICULARS

Name: _____
Company / Registration Number: _____

YOUR NEW ADDRESS

Address Type New Mailing Address New Registered Address* (* please refer overleaf)
Block/House No. _____ Floor _____ Unit No. _____ Postal Code _____
Street _____
City _____
Country Hong Kong Overseas (Please Specity) _____

You may tick both Address Types if applicable

UPDATING YOUR ACCOUNT(S) / SERVICES

Please shade 1 ● circle only
 Please update ALL our account(s)
 Please update the following account(s) only (omit dashes):-

YOUR NEW CONTACT NUMBER(S) AND EMAIL ADDRESS

Office General Tel No. _____ Office Fax No. _____
Country Code / Area Code / No. Country Code / Area Code / No.

Contact Person 1
Mobile No. _____ Office No. _____
Country Code / Area Code / No. Country Code / Area Code / No.
Email Address _____

Contact Person 2
Mobile No. _____ Office No. _____
Country Code / Area Code / No. Country Code / Area Code / No.
Email Address _____

Contact Person 3
Mobile No. _____ Office No. _____
Country Code / Area Code / No. Country Code / Area Code / No.
Email Address _____

Please delete the following Contact(s), telephone no and email address

Contact Person(s) _____

AUTHORISATION & AGREEMENT

We agree that the Bank may verify our signatures below against the same in the Bank's records and may effect the change of address for all accounts as stated above.

Approved Person(s) / Authorized Person(s) / Signatori(es) & Company chop (if required)	Approved Person(s) / Authorized Person(s) / Signatori(es) & Company chop (if required)	Approved Person(s) / Authorized Person(s) / Signatori(es) & Company chop (if required)	Date
Name(s): HKID/ Passport No.	Name(s): HKID/ Passport No.	Name(s): HKID/ Passport No.	

FOR BANK USE ONLY

Attended By Name: _____ Date: _____ Signature _____	Signature(s) Verified By Name: _____ Date: _____ Signature _____
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Submission Checklist

Have you:

- 1) Filled in all applicable fields?
- 2) Signed against any alterations?
- 3) Signed in the "Authorisation & Agreement" section?
- 4) Attach copies of required documents below?

*Copy of either one of the documents below for proof of residence within last 6 months and mail in together with the completed Change of Address Form for "Change of Registered Address". Address proof is not required for change of mailing address.

For a locally incorporated company:

- (a) a CR company search report / BRC to shown the registered address

For a company incorporated overseas:

- (a) a similar company search enquiry of the registry in the place of incorporation and obtain a company report to shown the registered address;
- (b) a certificate of incumbency or equivalent issued by the company's registered agent to shown the registered address;
- (c) a similar or comparable document to a company search report or a certificate of incumbency certified by a professional third party in the relevant jurisdiction verifying that the information of