



**UOB eALERTS! APPLICATION FORM**

**1a. Applicant's business details**

 Registered Business Name \_\_\_\_\_  
Business Registration No. \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Designation \_\_\_\_\_  
Mobile No. \_\_\_\_\_ Email Address \_\_\_\_\_  
(please include country and city codes for overseas numbers)

**1b. Designated Account for Fees and Charges**

 (Designated UOB account for debiting applicable fees and charges for Cash Alerts and/or Trade Alerts)

Designated Account No. \_\_\_\_\_ Currency \_\_\_\_\_

I/We authorise the Bank to debit all fees and charges relating to my/our application and/or use of UOB eAlerts Service from the designated account or any other account of the Applicant.

**2. Cash Alert** (Please complete this section if you would like to receive Cash Alerts)

**a. Notification Account** (To add more notification accounts, please use Appendix A)

Account No.	Currency	Account No.	Currency

**b. Type of Cash Alerts**

(Please tick where applicable)

1.  Notify me of my A/C balance (ABL)

Notification option (Select 1 option only. Default is Option A - Weekday only for all time slots):

Option A: Daily (Default is Weekday only for all time slots)  
Day :  Everyday including Sat/Sun/PH  Weekday Only  
Time :  9am  11am  3pm  6pm (You may select more than 1 time slot  
Default option includes all time slots)

Option B: Weekly  
Day (e.g Monday) : \_\_\_\_\_  Include public holidays  
Time :  9am  11am  3pm  6pm (You may select more than 1 time slot  
Default option includes all time slots)

Option C: Fortnightly (Only 15th and last day of the month)  
Time :  9am  11am  3pm  6pm (You may select more than 1 time slot  
Default option includes all time slots)

Option D: Monthly  
 Day (e.g 15) : \_\_\_\_\_ OR  Last day of month only  
Time :  9am  11am  3pm  6pm (You may select more than 1 time slot  
Default option includes all time slots)

2.  Notify me when my designated notification account balance falls below the threshold value (ABB) \_\_\_\_\_  
(Default threshold is 8,500 units of the currency of account)

3.  Notify me when my designated notification account balance is above the threshold value (ATA) \_\_\_\_\_  
(Default threshold is 100,000 units of the currency of account)

4.  Notify me of Incoming Funds that equal or exceeding threshold amount. (INF)

Threshold Amount : (Default 5,000)

5.  Notify me of debit amount equal or exceeding threshold amount. (LDB)

Threshold Amount : (Default 5,000)

6.  SWIFT gpi Alert. Notify me when the Telegraphic Transfer is successfully credited into the beneficiary account (CCA).

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**c. Recipient details** (To add more recipients, please use Appendix B)

Note: Please provide email address to receive Email alerts

**User 1 Details**

Name

Email Address

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**User 2 Details**

Name

Email Address

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**User 3 Details**

Name

Email Address

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**3. Trade Alerts** (Please complete this section if you would like to receive Trade Alerts)



Note: By subscribing to Trade Alerts, you will receive all UOB Trade Alerts as listed in Appendix C of this application form.

**Recipient details** (To add more recipients, please use Appendix B)

Note: Please provide email address to receive Email alerts

**User 1 Details**

Name

(underline surname)

Email Address

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**User 2 Details**

Name

(underline surname)

Email Address

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**User 3 Details**

Name

(underline surname)

Email Address

#### 4. Declaration by Applicant

I/We\*, on behalf of the Applicant, hereby:

- The person(s) whose information appear in Part 1 to 3 above and/or any other letter(s) of instruction is/are authorised to perform and effect the above services opted by us;
- The information in Parts 1 to 3 is complete and accurate, and we shall immediately notify you in writing of any change therein;
- Default threshold is subject to change at UOB's discretion without prior notice;
- Approved Persons as per the Schedule of Approved Persons which is annexed to the Accounts & Services Resolution attached to the Account Opening Form / any two of the Authorised Signatories as per the standalone resolution for the use of eAlerts (or if there is only one Authorised Signatory, that Authorised Signatory)\*, be hereby authorised to operate the relevant notification account(s) of the Company as listed in the application form.
- I/We shall be bound by the terms and conditions governing the UOB eAlerts! as amended and supplemented from time to time (available at [uobgroup.com/hk/ealerts](http://uobgroup.com/hk/ealerts)).

#### Authorised Person(s)/Approved Person(s)

Name	Signature	Name	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>

Please send the completed form to **Client Fulfillment & Service, United Overseas Bank Limited, Unit 11-16, 16/F, Millennium City 5, 418 Kwun Tong Road, Kwun Tong, Kowloon, Hong Kong**

Notes:

#### 1. Monthly Subscription Charges:

Alert Service	Cash Alerts	Trade Alerts
Email	Waived	Waived

2. UOB eAlerts! is available via Email.

3. Trade Alerts are for notification purposes only and do not indicate that the trade documents are ready for collection. All existing arrangements with the Bank applies.

4. Trade Alerts are available Monday to Friday excluding Saturday, Sunday and Public Holidays.

5. Trade Alerts will be sent by batches or per transaction basis. Reminders will be sent two days prior to the due date and overdue reminders will be sent on next working day past due date. Transaction notification will be sent at 30 minutes interval between 7:00am to 8:30pm.

6. Frequency and time of notification received are indicative and subject to change. UOB reserves the right to change the frequency and time of notification without prior notice.

7. Termination of UOB eAlerts require minimum 30 days prior written notice to the Bank.

8. The Bank will process your application within 5 business days.

#### For Bank's Use Only

\*Please delete where applicable

#### Attended by:

(TB Sales/RM/Branch/CFS \*)

Name and Signature

Date

#### Signature verified by:

Name and Signature

Date

#### Processed/Approved by:

Name and Signature

Date

#### Remarks

a.Notification Account

Account No.

Currency

Grid for Account No. and Currency with dashes in some cells.

b.Type of Cash Alerts

(Please tick where applicable)

1. Notify me of my A/C balance (ABL)

Notification can be configure periodically. (Select 1 option only):

Option A: Daily (Default is Weekday only for all time slots)

Option B: Weekly

Day : Everyday including Sat/Sun/PH Weekday Only
Time : 9am 11am 3pm 6pm

Day (e.g Monday) : Include public holidays
Time : 9am 11am 3pm 6pm

Option C: Fortnightly (Only 15th and last day of the month)

Option D: Monthly

Time : 9am 11am 3pm 6pm

Day (e.g 15) : OR Last day of month only
Time : 9am 11am 3pm 6pm

2. Notify me when my designated notification account balance falls below the threshold value (ABB)

3. Notify me when my designated notification account balance is above the threshold value (ATA)

4. Notify me of Incoming Funds that equal or exceeding threshold amount. (INF)

Threshold Amount : (Default 5,000)

5. Notify me of debit amount equal or exceeding threshold amount. (LDB)

Threshold Amount : (Default 5,000)

6. SWIFT gpi Alert. Notify me when the Telegraphic Transfer is successfully credited into the beneficiary account (CCA).

c.Recipient details (Please provide email address to receive Email alerts)

User 1 Details

Name

Input field for User 1 Name

Email Address

Input field for User 1 Email Address

User 2 Details

Name

Input field for User 2 Name

Email Address

Input field for User 2 Email Address

User 3 Details

Name

Input field for User 3 Name

Email Address

Input field for User 3 Email Address

Authorised Person(s)/Approved Person(s)

Table with columns for Name and Signature for authorized persons.

Add Recipient(s)



User 1 Details  (Please tick where applicable)

Cash Alerts  Trade Alerts

Notification Account

(Only applicable Cash Alert)

Account No.

Currency

Account No. input field with dashes

Currency input field

Name

Name input field

Email Address

Email Address input field

User 2 Details  (Please tick where applicable)

Cash Alerts  Trade Alerts

Notification Account

(Only applicable Cash Alert)

Account No.

Currency

Account No. input field with dashes

Currency input field

Name

Name input field

Email Address

Email Address input field

User 3 Details  (Please tick where applicable)

Cash Alerts  Trade Alerts

Notification Account

(Only applicable Cash Alert)

Account No.

Currency

Account No. input field with dashes

Currency input field

Name

Name input field

Email Address

Email Address input field

Authorised Person(s)/Approved Person(s)

Table with 4 columns: Name, Signature, Name, Signature and 2 rows for Date.

Type of UOB Cash Alerts	
Account Balance	<ul style="list-style-type: none"> <li>Notification can be set as Daily/Weekly/Fortnightly/Monthly and up to four times (9am, 11am, 3pm and/or 6pm) within a day.</li> </ul>
Account Balance Below Threshold	<ul style="list-style-type: none"> <li>Notify me when account balance falls below the threshold amount.</li> <li>The threshold for notification is customisable and if not specified, will be defaulted to 8,500 units of the account currency.</li> </ul>
Account Balance Above Threshold	<ul style="list-style-type: none"> <li>Notify me when account balance goes above the threshold amount.</li> <li>The threshold for notification is customisable and if not specified, will be defaulted to 100,000 units of the account currency.</li> </ul>
Incoming Funds	<ul style="list-style-type: none"> <li>Notify me of incoming funds to account in real-time.</li> <li>The threshold for notification is customisable and if not specified, will be defaulted to 5,000 units of the account currency.</li> </ul>
Debit Notification	<ul style="list-style-type: none"> <li>Notify me of funds debited from account in real-time.</li> <li>The threshold for notification is customisable and if not specified, will be defaulted to 5,000 units of the account currency.</li> </ul>
SWIFT gpi Alert	<ul style="list-style-type: none"> <li>Notify me when the Telegraphic Transfer is successfully credited into the beneficiary account.</li> </ul>
Type of UOB Trade Alerts	
Import Letter of Credit (LC)	<ul style="list-style-type: none"> <li>Notify me when my import LC has been issued, amended &amp; cancelled.</li> </ul>
Inward Bills (LC and NON-LC)	<ul style="list-style-type: none"> <li>Notify me upon arrival of inward bills, both LC and non-LC.</li> <li>Send me a reminder 2 working days prior to bill payment due date.</li> <li>Notify me when my settlement instruction has been effected.</li> </ul>
Import Financing	<ul style="list-style-type: none"> <li>Notify me once my trade financing request is approved.</li> <li>Send me a reminder 2 working days prior to payment due date.</li> <li>Notify me when my payment is overdue.</li> <li>Notify me when my settlement instruction (LC and non-LC) has been effected.</li> <li>Notify me when there are changes to Periodic Interest Pricing and/ or Periodic Interest Payment.</li> </ul>
Letter of Credit Advising	<ul style="list-style-type: none"> <li>Notify me when my export LC and Transfer LC are advised through UOB.</li> <li>Notify me when my SBLC are advised through UOB.</li> </ul>
Transfer Letter of Credit	<ul style="list-style-type: none"> <li>Notify me when my Transfer LC has been issued, amended &amp; cancelled.</li> </ul>
Export Documentary Handling (LC & NON-LC)	<ul style="list-style-type: none"> <li>Notify me when my documents have been despatched.</li> <li>Notify me upon receipt of acceptance and confirmation of maturity date.</li> </ul>
Outward Bills Collection	<ul style="list-style-type: none"> <li>Notify me of unaccepted/ unpaid outstanding bills.</li> <li>Notify me when my cancellation instruction has been processed.</li> </ul>
Export Proceeds (LC & NON-LC)	<ul style="list-style-type: none"> <li>Notify me once export proceeds (LC and Non-LC) have been credited.</li> <li>Notify me when there are changes to Periodic Interest Pricing and/ or Periodic Interest Payment.</li> </ul>
Export Trade Financing	<ul style="list-style-type: none"> <li>Notify me once my trade financing request is approved.</li> <li>Send me a reminder 2 working days prior to payment due date.</li> <li>Notify me when my settlement instruction has been effected.</li> <li>Notify me when my payment is overdue.</li> <li>Notify me when there are changes to Periodic Interest Pricing and/ or Periodic Interest Payment.</li> </ul>
Account Receivable Purchase	<ul style="list-style-type: none"> <li>Notify me once my receivable purchase application is approved.</li> <li>Send me a reminder 2 working days prior to payment due date.</li> <li>Notify me when my settlement instruction has been effected.</li> <li>Notify me when my payment is overdue.</li> </ul>
Shipping Guarantee	<ul style="list-style-type: none"> <li>Notify me when my Shipping Guarantee has been issued.</li> <li>Notify me 2 months from issuance date and subsequently every 3 months if my Shipping Guarantee has not been redeemed.</li> </ul>
Banker Guarantee	<ul style="list-style-type: none"> <li>Notify me when my Banker's Guarantee has been issued &amp; amended.</li> <li>Notify me when there is a claim on my Banker's Guarantee.</li> </ul>
Standby Letter of Credit	<ul style="list-style-type: none"> <li>Notify me when my Standby Letter of Credit has been issued, amended &amp; cancelled.</li> </ul>