


**UOB eALERTS! MAINTENANCE FORM**
**1. Applicant's business details**

 Registered Business Name

Business Registration No.

**2. Update Contact Person's details**

 Contact Person

Designation

Mobile No.  
(please include country and city codes for overseas numbers)

Email Address

**3. Update Designated Account for Fees and Charges**

 Designated Fees Charges Account No.      Currency

I/We authorise the Bank to debit all fees and charges relating to my/our application and/or use of UOB eAlerts Service from the designated account or any other account of the Applicant.

**4. Add / Update my Cash Alert** (please complete part a and b)  (Please tick where applicable)

  Add new notification account for Cash Alerts     Update (Existing notification account for cash alert settings will be superceded for all recipients)

**a.Notification Account** (To add/update more notification accounts, please use Appendix A)

Account No.      Currency

**b.Type of Cash Alerts**

(Please tick where applicable)

1.  Notify me of my A/C balance (ABL)       Remove

Notification option (Select 1 option only. Default is Option A - Weekday only for all time slots):

Option A: Daily (Default is Weekday only for all time slots)

Day :  Everyday including Sat/Sun/PH     Weekday Only  
 Time :  9am  11am  3pm  6pm (You may select more than 1 time slot  
Default option includes all time slots)

Option B: Weekly

Day (e.g Monday) : \_\_\_\_\_  Include public holidays  
 Time :  9am  11am  3pm  6pm (You may select more than 1 time slot  
Default option includes all time slots)

Option C: Fortnightly (Only 15th and last day of the month)

Time :  9am  11am  3pm  6pm (You may select more than 1 time slot  
Default option includes all time slots)

Option D: Monthly

Day (e.g 15) : \_\_\_\_\_ OR  Last day of month only  
 Time :  9am  11am  3pm  6pm (You may select more than 1 time slot  
Default option includes all time slots)

2.  Notify me when my designated notification account balance falls below the threshold value \_\_\_\_\_  Remove  
(ABB)(Default threshold is 8,500 units of the currency of account)

3.  Notify me when my designated notification account balance is above the threshold value \_\_\_\_\_  Remove  
(ATA)(Default threshold is 100,000 units of the currency of account)

















Type of UOB Cash Alerts	
Account Balance	<ul style="list-style-type: none"> <li>Notification can be set as Daily/Weekly/Fortnightly/Monthly and up to four times (9am, 11am, 3pm and/or 6pm) within a day.</li> </ul>
Account Balance Below Threshold	<ul style="list-style-type: none"> <li>Notify me when account balance falls below the threshold amount.</li> <li>The threshold for notification is customisable and if not specified, will be defaulted to 8,500 units of the account currency.</li> </ul>
Account Balance Above Threshold	<ul style="list-style-type: none"> <li>Notify me when account balance goes above the threshold amount.</li> <li>The threshold for notification is customisable and if not specified, will be defaulted to 100,000 units of the account currency.</li> </ul>
Incoming Funds	<ul style="list-style-type: none"> <li>Notify me of incoming funds to account in real-time.</li> <li>The threshold for notification is customisable and if not specified, will be defaulted to 5,000 units of the account currency.</li> </ul>
Debit Notification	<ul style="list-style-type: none"> <li>Notify me of funds debited from account in real-time.</li> <li>The threshold for notification is customisable and if not specified, will be defaulted to 5,000 units of the account currency.</li> </ul>
SWIFT gpi Alert	<ul style="list-style-type: none"> <li>Notify me when the Telegraphic Transfer is successfully credited into the beneficiary account.</li> </ul>
Type of UOB Trade Services Alerts	
Import Letter of Credit (LC)	<ul style="list-style-type: none"> <li>Notify me when my import LC has been issued, amended &amp; cancelled.</li> </ul>
Inward Bills (LC and NON-LC)	<ul style="list-style-type: none"> <li>Notify me upon arrival of inward bills, both LC and non-LC.</li> <li>Send me a reminder 2 business days prior to bill payment due date.</li> <li>Notify me when my settlement instruction has been effected.</li> </ul>
Import Financing	<ul style="list-style-type: none"> <li>Notify me once my trade financing request is approved.</li> <li>Send me a reminder 2 business days prior to payment due date.</li> <li>Notify me when my payment is overdue.</li> <li>Notify me when my settlement instruction (LC and non-LC) has been effected.</li> <li>Notify me when there are changes to Periodic Interest Pricing and/ or Periodic Interest Payment.</li> </ul>
Letter of Credit Advising	<ul style="list-style-type: none"> <li>Notify me when my export LC and Transfer LC are advised through UOB.</li> <li>Notify me when my SBLC are advised through UOB.</li> </ul>
Transfer Letter of Credit	<ul style="list-style-type: none"> <li>Notify me when my Transfer LC has been issued, amended &amp; cancelled.</li> </ul>
Export Documentary Handling (LC & NON-LC)	<ul style="list-style-type: none"> <li>Notify me when my documents have been despatched.</li> <li>Notify me upon receipt of acceptance and confirmation of maturity date.</li> </ul>
Outward Bills Collection	<ul style="list-style-type: none"> <li>Notify me of unaccepted/ unpaid outstanding bills.</li> <li>Notify me when my cancellation instruction has been processed.</li> </ul>
Export Proceeds (LC & NON-LC)	<ul style="list-style-type: none"> <li>Notify me once export proceeds (LC and Non-LC) have been credited.</li> <li>Notify me when there are changes to Periodic Interest Pricing and/ or Periodic Interest Payment.</li> </ul>
Export Trade Financing	<ul style="list-style-type: none"> <li>Notify me once my trade financing request is approved.</li> <li>Send me a reminder 2 business days prior to payment due date.</li> <li>Notify me when my settlement instruction has been effected.</li> <li>Notify me when my payment is overdue.</li> <li>Notify me when there are changes to Periodic Interest Pricing and/ or Periodic Interest Payment.</li> </ul>
Shipping Guarantee	<ul style="list-style-type: none"> <li>Notify me when my Shipping Guarantee has been issued.</li> <li>Notify me 2 months from issuance date and subsequently every 3 months if my Shipping Guarantee has not been redeemed.</li> </ul>
Banker Guarantee	<ul style="list-style-type: none"> <li>Notify me when my Banker's Guarantee has been issued &amp; amended.</li> <li>Notify me when there is a claim on my Banker's Guarantee.</li> </ul>
Standby Letter of Credit	<ul style="list-style-type: none"> <li>Notify me when my Standby Letter of Credit has been issued, amended &amp; cancelled.</li> </ul>

Type of UOB FSCM Alerts		
Account Receivable Purchase without Recourse	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when a Buyer is successfully created in the programme</li> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me when a Buyer accepts an invoice</li> <li>Notify me once my receivable purchase request has been approved by the bank</li> <li>Notify me once my ARP transaction has been successfully converted to Distributor/Dealer Finance</li> </ul>
Account Receivable Purchase with Recourse	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when a Buyer is successfully created in the programme</li> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me once my receivable purchase request has been approved by the bank</li> <li>Send me a reminder 5 business days prior to Invoice Maturity date</li> <li>Notify me when a payment is successfully received from one of my buyers</li> <li>Notify me once my ARP transaction has been successfully converted to Distributor/Dealer Finance</li> </ul>
Distributor Finance (ARP)	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when a Buyer is successfully created in the programme</li> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me when a Buyer accepts an invoice</li> <li>Notify me once my receivable purchase request has been approved by the bank</li> <li>Notify me once my ARP transaction has been successfully converted to Distributor/Dealer Finance</li> </ul>
	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Send me a reminder 5 business days prior to Invoice Maturity date</li> <li>Notify me when a payment is successfully received</li> </ul>
Early Payment Discounting	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Notify me when a Seller is successfully created in the programme</li> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me when my finance request has been approved by the bank</li> <li>Notify me when my loan extension request has been approved by the bank</li> <li>Send me a reminder 5 business days prior to my loan due date</li> <li>Notify me when my loan is overdue</li> <li>Notify me when my auto debit for my outstanding loan is unsuccessful</li> <li>Notify me when my loan has been settled</li> </ul>
Distributor Finance (Post shipment)	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when a Buyer is successfully created in the programme</li> </ul>
	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Notify me when my upload of invoice has been successful</li> <li>Notify me when there is an invoice pending my acceptance</li> <li>Notify me when the Seller has amended an invoice</li> <li>Notify me when my finance request has been approved by the bank</li> <li>Notify me when my extension request has been approved by the bank</li> <li>Send me a reminder 5 business days prior to my loan due date</li> <li>Notify me when my auto debit for my outstanding loan is unsuccessful</li> <li>Notify me when my loan is overdue</li> <li>Notify me when my loan has been settled</li> <li>Notify me when my post shipment financing has been used to settle an outstanding pre shipment payment</li> </ul>

Type of UOB FSCM Alerts		
Distributor Finance (Advanced Payment)	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when my Buyer has amended the PO</li> </ul>
	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Notify me when my PO has been successfully uploaded</li> <li>Notify me when my Seller has accepted the PO</li> <li>Notify me when my Buyer has amended the PO</li> <li>Notify me when my finance request has been approved by the bank</li> <li>Notify me when my extension request has been approved by the bank</li> <li>Send me a reminder 5 business days prior to my loan due date</li> <li>Notify me when my auto debit for my outstanding loan is unsuccessful</li> <li>Notify me when my loan is overdue</li> <li>Notify me when my loan has been settled</li> <li>Notify me when my post shipment financing has been used to settle an outstanding pre shipment payment</li> </ul>
Supplier Finance (Post Shipment) without Recourse	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Notify me when a Seller is successfully created in the programme</li> </ul>
	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me when my invoice has been accepted by my Buyer</li> <li>Notify me when my invoice is pending acceptance from my buyer</li> <li>Notify me when my finance request has been approved by the bank</li> <li>Notify me when my invoice details have been amended</li> </ul>
Supplier Finance (Post Shipment) with Recourse	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Notify me when a Seller is successfully created in the programme</li> </ul>
	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me when my invoice has been accepted by my Buyer</li> <li>Notify me when my invoice is pending acceptance from my buyer</li> <li>Notify me when my finance request has been approved by the bank</li> <li>Notify me when my invoice details have been amended</li> <li>Send me a reminder 5 business days prior to my loan due date</li> <li>Notify me when my loan is overdue</li> <li>Notify me when my auto debit for my outstanding loan is unsuccessful</li> <li>Notify me when a payment has been received from the buyer for my financed invoices</li> </ul>
Supplier Finance Irrevocable Payment Undertaking	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Notify me when a Seller is successfully created in the programme</li> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me when my invoice details have been amended</li> </ul>
	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me when my invoice has been accepted by my Buyer</li> <li>Notify me when my invoice is pending acceptance from my buyer</li> <li>Notify me when my finance request has been approved by the bank</li> <li>Notify me when my invoice details have been amended</li> </ul>

Type of UOB FSCM Alerts		
Supplier Finance (Pre Shipment)	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Notify me when a Seller is successfully created in the programme</li> </ul>
	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when my upload of PO has been successful</li> <li>Notify me when my PO has been amended by my Buyer</li> <li>Notify me when my finance request has been approved by the bank</li> <li>Notify me when my extension request has been approved by the bank</li> <li>Notify me when my loan has been settled</li> <li>Send me a reminder 5 business days prior to my loan due date</li> <li>Notify me when my auto debit for my outstanding loan is unsuccessful</li> <li>Notify me when my loan is overdue</li> <li>Notify me when my pre shipment financing has been converted to post shipment financing</li> </ul>
Silent Payment Guarantee	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when a Buyer is successfully created in the programme</li> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me once my receivable purchase request has been approved by the bank</li> </ul>
Import Finance - Invoice Finance	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Notify me when my upload of Invoice has been successful</li> <li>Notify me when my transaction has exceeded limit and pending approval</li> <li>Notify me when my finance request has been approved or rejected by the bank</li> <li>Notify me when my transaction interest has been repriced</li> <li>Notify me when my extension request has been approved by the bank</li> <li>Send me a reminder 5 business days prior to my loan due date</li> <li>Notify me when my loan has been settled</li> <li>Notify me when my auto debit for my outstanding loan is unsuccessful</li> <li>Notify me when my loan is overdue</li> <li>Notify me when my post shipment financing has been used to settle an outstanding pre shipment payment</li> </ul>
Import Finance - Advance Payment Financing	Applicable to the Buyer	<ul style="list-style-type: none"> <li>Notify me when my PO/Sales contract has been successfully uploaded</li> <li>Notify me when my transaction has exceeded limit and pending approval</li> <li>Notify me when my finance request has been approved or rejected by the bank</li> <li>Notify me when my loan has been amended</li> <li>Notify me when my extension request has been approved by the bank</li> <li>Send me a reminder 5 business days prior to my loan due date</li> <li>Notify me when my loan has been settled</li> <li>Notify me when my auto debit for my outstanding loan is unsuccessful</li> <li>Notify me when my loan is overdue</li> </ul>
Export Finance - Invoice Finance	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when my upload of Invoice / Debit Note / Credit Note has been successful</li> <li>Notify me when my transaction has exceeded limit and pending approval</li> <li>Notify me when my finance request has been approved or rejected by the bank</li> <li>Notify me when my transaction interest has been repriced</li> <li>Send me a reminder 5 business days prior to my loan due date</li> <li>Notify me when my auto debit for my outstanding loan is unsuccessful</li> <li>Notify me when my loan is overdue</li> <li>Notify me when my loan has been settled</li> </ul>
Export Finance - Purchase Order Financing	Applicable to the Seller	<ul style="list-style-type: none"> <li>Notify me when my upload of PO has been successful</li> <li>Notify me when my transaction has exceeded limit and pending approval</li> <li>Notify me when my finance request has been approved by the bank</li> <li>Notify me when my extension request has been approved by the bank</li> <li>Notify me when my loan has been amended</li> <li>Send me a reminder 5 business days prior to my loan due date</li> <li>Notify me when my auto debit for my outstanding loan is unsuccessful</li> <li>Notify me when my loan is overdue</li> <li>Notify me when my loan has been settled</li> <li>Notify me when my post shipment financing has been used to settle an outstanding pre shipment payment</li> </ul>