

To add/delete extra users, please duplicate this page and have the authorized person(s) signed on every page (including this page)

PART 7A: ADD NEW USER (COMBINED ROLES ARE ALLOWED; ALL FIELDS ARE MANDATORY)

<input type="checkbox"/> Administrator ⁴ <input type="checkbox"/> User (Enquiry only) ⁴ <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory ³	<input type="checkbox"/> Signatory ³ <input type="checkbox"/> User <input type="checkbox"/> Payroll:	Name	Please <u>UNDERLINE</u> Surname (serial number: _____)		<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵	
		User ID ⁶	(8 to 20 characters with no spaces or special characters)	HKID/Passport* (Default HKID) Country of issuance (Default HK)		_____ Signature
		Email		Mobile No. ⁷		
<input type="checkbox"/> Administrator ⁴ <input type="checkbox"/> User (Enquiry only) ⁴ <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory ³	<input type="checkbox"/> Signatory ³ <input type="checkbox"/> User <input type="checkbox"/> Payroll:	Name	Please <u>UNDERLINE</u> Surname (serial number: _____)		<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵	
		User ID ⁶	(8 to 20 characters with no spaces or special characters)	HKID/Passport* (Default HKID) Country of issuance (Default HK)		_____ Signature
		Email		Mobile No. ⁷		
<input type="checkbox"/> Administrator ⁴ <input type="checkbox"/> User (Enquiry only) ⁴ <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory ³	<input type="checkbox"/> Signatory ³ <input type="checkbox"/> User <input type="checkbox"/> Payroll:	Name	Please <u>UNDERLINE</u> Surname (serial number: _____)		<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵	
		User ID ⁶	(8 to 20 characters with no spaces or special characters)	HKID/Passport* (Default HKID) Country of issuance (Default HK)		_____ Signature
		Email		Mobile No. ⁷		
<input type="checkbox"/> Administrator ⁴ <input type="checkbox"/> User (Enquiry only) ⁴ <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory ³	<input type="checkbox"/> Signatory ³ <input type="checkbox"/> User <input type="checkbox"/> Payroll:	Name	Please <u>UNDERLINE</u> Surname (serial number: _____)		<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵	
		User ID ⁶	(8 to 20 characters with no spaces or special characters)	HKID/Passport* (Default HKID) Country of issuance (Default HK)		_____ Signature
		Email		Mobile No. ⁷		

PART 7B: DELETE USERS⁸

S/No.	User ID to be Deleted ⁸	User Name	HKID / Passport Number
1.			
2.			
3.			

³ All Signatories in the Express package are defaulted to the same Signatory Group with no Daily Approval Limit.

⁴ Applicants for BASIC package can only select Administrator and User (Enquiry only) roles. Each company **MUST** have at least one (for Single Control) or two users (for Dual Control) with Administrator Role subject to selection in Part 6a; the Administrator will have access to maintain **ALL** the users sharing the same Group ID.

⁵ An existing Security Token is one that had been issued to the User under another company group. To use this existing Security Token, select the checkbox and submit the Private Token Request Form – Token Owner Company (CYB-82F) and Private Token Request Form – Token Sharing Company (CYB-83F). If checkbox is unselected the User is deemed to have requested a new Security Token. A fee of HKD\$120 is payable for each new Security Token issued.

⁶ The Bank will assign a User ID at its sole discretion if this field is left blank or the indicated User ID cannot be allocated.

⁷ To meet the Hong Kong Monetary Authority (HKMA) guidelines on internet banking security, the bank must send signatory a mandatory SMS notifications for fund transfer to non-registered 3rd-party accounts. Please provide mobile number to receive SMS notification.

⁸ Deleted User will be removed from **ALL** his/her other roles & all linked entities.

IMPORTANT NOTE: All fields must be completed unless otherwise stated

* Please delete where inapplicable

To amend extra users, please duplicate this page and have the authorized person(s) signed on every page (including this page)

PART 7C: AMEND EXISTING USER ROLES (Combined Roles Are Allowed)

<input type="checkbox"/> Add Roles <input type="checkbox"/> Remove Roles		<input type="checkbox"/> Change of Name Please <u>UNDERLINE</u> Surname	<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵ (serial number: _____)
<input type="checkbox"/> Administrator ⁴ <input type="checkbox"/> User (Enquiry only) ⁴ <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory ³ Payroll: <input type="checkbox"/> User <input type="checkbox"/> Signatory ³	<input type="checkbox"/> Existing User ID	<input type="checkbox"/> Change of HKID/ Passport* (Default HKID)	<input type="checkbox"/> Change of Country of issuance (Default HK)
	<input type="checkbox"/> Change Email	<input type="checkbox"/> Change of Mobile No. ⁶	
	<input type="checkbox"/> Add Roles <input type="checkbox"/> Remove Roles		
<input type="checkbox"/> Administrator ⁴ <input type="checkbox"/> User (Enquiry only) ⁴ <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory ³ Payroll: <input type="checkbox"/> User <input type="checkbox"/> Signatory ³	<input type="checkbox"/> Change of Name Please <u>UNDERLINE</u> Surname	<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵ (serial number: _____)	
	<input type="checkbox"/> Existing User ID	<input type="checkbox"/> Change of HKID/ Passport* (Default HKID)	<input type="checkbox"/> Change of Country of issuance (Default HK)
	<input type="checkbox"/> Change Email	<input type="checkbox"/> Change of Mobile No. ⁶	
<input type="checkbox"/> Add Roles <input type="checkbox"/> Remove Roles			
<input type="checkbox"/> Administrator ⁴ <input type="checkbox"/> User (Enquiry only) ⁴ <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory ³ Payroll: <input type="checkbox"/> User <input type="checkbox"/> Signatory ³	<input type="checkbox"/> Change of Name Please <u>UNDERLINE</u> Surname	<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵ (serial number: _____)	
	<input type="checkbox"/> Existing User ID	<input type="checkbox"/> Change of HKID/ Passport* (Default HKID)	<input type="checkbox"/> Change of Country of issuance (Default HK)
	<input type="checkbox"/> Change Email	<input type="checkbox"/> Change of Mobile No. ⁶	
<input type="checkbox"/> Add Roles <input type="checkbox"/> Remove Roles			
<input type="checkbox"/> Administrator ⁴ <input type="checkbox"/> User (Enquiry only) ⁴ <input type="checkbox"/> User (Enquiry + Create Transactions) <input type="checkbox"/> Signatory ³ Payroll: <input type="checkbox"/> User <input type="checkbox"/> Signatory ³	Change of Name Please <u>UNDERLINE</u> Surname	<input type="checkbox"/> Use Existing Security Token with another Company Group ⁵ (serial number: _____)	
	<input type="checkbox"/> Existing User ID	<input type="checkbox"/> Change of HKID/ Passport* (Default HKID)	<input type="checkbox"/> Change of Country of issuance (Default HK)
	<input type="checkbox"/> Change Email	<input type="checkbox"/> Change of Mobile No. ⁶	

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PART 8: DECLARATION BY APPLICANT

I/We*, on behalf of the Applicant, hereby:

- a) Request the changes or amendments to be made to my/our BIB Service as set out above;
- b) confirm that I/we* have obtained and agree to be bound by the BIB Agreement (also available at www.uobgroup.com/hk/bibplus) and any amendment or variation thereof;
- c) confirm that I/we* have obtained and agree to be bound by the terms and conditions applicable to each of the services that I/we* have applied for and any amendment or variation thereof;
- d) confirm that each of the Company Signatories named herein is authorized to operate and utilize any of the services granted and provided to me/us* through the BIB Service, based on the approval mandate and approval limit set out in this form. I/We* confirm that if I/we* do not indicate the approval mandate or approval limit, each Company Signatory is deemed to be authorized by me/us* to approve transactions of any amount. If the approval mandate is indicated but not the approval limit, the Company Signatories are deemed to be authorized by me/us* to approve transactions of any amount according to the approval mandate;
- e) confirm and agree that any existing mandate or instructions which I/we may have with the UOB Group Bank(s) will not apply in relation to my/our utilization of BIB;
- f) confirm that all the information provided here is true and accurate to the best of my/our knowledge as at the date of this application;
- g) authorize the Bank to issue Password(s) and Token(s) to the Company User(s), Company Administrator(s) and Company Signatory(ies), where applicable;
- h) confirm that, in the event of any change of Company Administrators and/or Company Signatories, I/we* shall immediately revoke the relevant User IDs through the submission of request, instruction or relevant form to the Bank;
- i) authorize the Bank to debit all fees and charges relating to my/our application and/or use of the BIB Service from the designated account or any other account of the Applicant;
- j) acknowledge that, if I/we have opted for Single Control, my/our Account(s) for which I/we utilize the BIB Service may be more susceptible to account fraud as compared to if I/we had opted for Dual Control since under Dual Control, one Administrator can act as a check against the other Administrator. By opting for Single Control, I/we agree to assume and be responsible for all the risks associated with Single Control;
- k) agree to indemnify and hold the Bank harmless from and against any and all costs, claims, losses, damages, charges and/or expenses which the Bank may sustain, incur or be liable for in connection with, or resulting from or any earlier application for, the BIB Service, including (where applicable) as a result of me/us opting for Single Control;
- l) enclose a certified true copy of my/our board (or equivalent) resolution; and
- m) agree that the Bank may amend the BIB Agreement at any time and/or may terminate the provision of the Single Control option at any time with notice to me/us.

Authorised Person's Name	Signature	Authorised Person's Name	Signature
Designation:	Date:	Designation:	Date:

IMPORTANT NOTES

- The Bank will take approximately seven (7) business days from the date of its receipt of this application to mail the User IDs, Passwords and Tokens to the mailing address for the designated account. Please call us at 2820 6663 (from Mondays to Fridays 9am – 6pm excluding public holidays) if you do not receive the User IDs/Passwords/Tokens after seven Banking Days.
- All pages of any attachment accompanying this BIB Registration Form must be signed by the Authorised Person(s).
- User ID letter/PIN Mailer/Token will be delivered to the address of the designated charge account stated on the account opening document.

FOR BANK USE ONLY

Attended By: (TB Sales / RM / Branch *) _____ Name and Signature Date:	Completeness Checked By: _____ Name and Signature Date:	CDD By: <i>(Applicable to new signatory only, who is not existing signor of other existing accounts)</i> _____ Name and Signature Date:	Signature Verified By: _____ Name and Signature Date:	Scanned By: _____ Name and Signature Date:
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Remarks: