UOB

UOB INFINITY - SERVICES AND USER MAINTENANCE

Security Alert: Protect yourself from threats in the cyberspace. For more information about the threats and how you can be protected, please visit www.uob.com.sg/security_advisory

1. Applicant's ("My") business details (All fields are mandatory)

Registered Business Name

Business Registration No.

Existing Organisational ID

2. Update my contact person's details

Name

Mobile No. (For clarifications on Infinity application and setup)

(Country Code) (City/Area Code) (Mobile No.)

Email Address (This is required to receive Infinity email notifications)

3. My accounts to be linked to Infinity ☑ (Please tick where applicable)

☐ Link all active accounts held as at the date of this application.

☐ Link these accounts to Infinity

Account No.	Account No.
Account No.	Account No.

Delink these accounts from Infinity

Account No.	Account No.
Account No.	Account No.

Designated account for token and Infinity services charges (where applicable)

Account No. ☐☐☐ – ☐☐☐ – ☐☐☐ – ☐☐☐

Currency ☐☐☐

4. Additional Infinity Services ☑ (Please tick where applicable)

☐ Add   Cash Services (For customers upgrading from Enquiry Only services)

☐ Add **OR** ☐ Remove   Trade Services

5. Add new users / Update existing users

Please read the notes below before you fill up this section.

▸ **Administrator:**
- Create/maintain all user and access profiles.
- Maintain User(s) passwords and assign tokens to all Company User(s) except Administrators and all Authorisers.
  Note: All administrative setups are <u>created and approved by any one</u> Administrator.

▸ **Enquirer:** View account details only.

▸ **Maker:** Create all transactions and view account details. Authoriser is required to approve transactions created.

▸ **Authoriser:** Create transactions, approve other user's transactions and view account details.

Important: • All fields are mandatory unless otherwise stated. New users will be required to register for digital tokens with mobile number and email address. If email address or mobile number is left blank, physical tokens will be issued and token fees will apply.
• The Bank will assign an ID at its sole discretion if the Preferred User ID is left blank or cannot be allocated.
• It is mandatory to submit a Certified True Copy of your identification document together with your application.

User 1 Details (All fields are mandatory)

Please select one option. Default to Add user if left blank.

☐ New User   ☐ Update User

☐ Assign token from Company   ☐ Request for physical token
(Applicable to new users only)   (Token fees will apply if existing token is not returned to bank)
                        Token Serial Number (Optional)

Name (underline surname)	Designation (This is mandatory for all authorisers)	ID/Passport/FIN (default ID)	Country of Issuance

Mobile No.
(Please indicate both mobile number and email address to self-register for free digital token.)

(Country Code) (City/Area Code) (Mobile No.)

Email Address

Preferred/Existing User ID (Minimum 8 characters with no spacing or special characters. For existing users, User ID cannot be changed.)

Roles

☐ Enquirer   ☐ Authoriser

☐ Maker   ☐ Administrator

User 2 Details (All fields are mandatory)

Please select one option. Default to Add user if left blank.

☐ New User   ☐ Update User

☐ Assign token from Company   ☐ Request for physical token
(Applicable to new users only)   (Token fees will apply if existing token is not returned to bank)
                        Token Serial Number (Optional)

Name (underline surname)	Designation (This is mandatory for all authorisers)	ID/Passport/FIN (default ID)	Country of Issuance

Mobile No.
(Please indicate both mobile number and email address to self-register for free digital token.)

(Country Code) (City/Area Code) (Mobile No.)

Email Address

Preferred/Existing User ID (Minimum 8 characters with no spacing or special characters. For existing users, User ID cannot be changed.)

Roles

☐ Enquirer   ☐ Authoriser

☐ Maker   ☐ Administrator

6. **My transaction approval settings** (The details provided below will supercede your current approval settings)

($) Can authoriser approve own transactions?

☐ NO – DUAL CONTROL
Authoriser <u>can</u> create a transaction BUT <u>cannot</u> approve the same transaction which must be approved by another Authoriser.

☐ YES – SINGLE CONTROL
Authoriser can create and approve the same transaction.
(The Applicant's account(s) may be more susceptible to account fraud as compared to Dual Control, where another person can verify and confirm the transaction)

Transaction Approval Limit		Approval Mandate ☑ (Please tick where applicable)		
up to	_____	☐ Any 1 Authoriser	☐ Any 2 Authoriser	☐ Any 3 Authoriser
up to	_____	☐ Any 1 Authoriser	☐ Any 2 Authoriser	☐ Any 3 Authoriser
up to	_____	☐ Any 1 Authoriser	☐ Any 2 Authoriser	☐ Any 3 Authoriser

Note: 1. Foreign currency transactions will be calculated based on the local currency equivalent Approval Limit which the Applicant has indicated.
2. The Transaction Approval Limit will apply to all authorisers.
3. If Section 6 is left blank, the default Approval Settings for the newly linked account(s) in Section 3 will follow your default Approval Settings, if any, in Infinity

7. **Additional Token Request**
(For Company Administrator to assign. Please note that section 7 is not required if you have requested for tokens under section 5.)

Note: 1. Please fill in this section to apply for new token(s) for use by Company User(s) to login to Infinity.
2. A Company User is a person who is authorised by the Applicant to perform day-to-day transactions not requiring mandate authority such as account enquiries and creating but not approving transactions, and to receive, hold and/or use any token on the Applicant's behalf.
3. Company Administrator needs to login to Infinity before he/she can assign the token(s) to Company User(s)
4. The Applicant does not need to buy a new token for a Company User if the Company User is also the Company Administrator and/or Company Signatory and has an existing token.

Request for additional physical tokens for company. Number of tokens _____

8. **Delete Users** (Please provide details below)

Name
_____

User ID	ID/Passport/FIN
_____	_____

Name
_____

User ID	ID/Passport/FIN
_____	_____

Name
_____

User ID	ID/Passport/FIN
_____	_____

Note: Deleted User(s) will be removed from all his/her other roles and all linked entities.

9. Other Instruction ☑ (Please tick where applicable)

✗ ☐ I would like to terminate Infinity service for the entity.

☐ I would like to remove Infinity Secure (digital token) for the following users:

Name	User ID

Name	User ID

Name	User ID

☐ I would like to enable suspended login access for the following users:

Name	User ID

Name	User ID

Name	User ID

10. Declaration by Applicant

We, the Applicant, hereby:

a) make the above request(s) as regards the Applicant's UOB Business Internet Banking Service ("BIB Service");

b) confirm that the Applicant has obtained and agrees to be bound by the prevailing UOB Business Internet Banking Service Agreement (available at uobgroup.com/BIB_TC) and any amendment or variation thereof ("BIB Agreement");

c) confirm that the Applicant has obtained and agrees to be bound by the Bank's prevailing terms and conditions applicable to each of the services that the Applicant has applied for and any amendment or variation thereof;

d) authorise the Bank to issue password(s) and token(s) to the Company User(s), Company Administrator(s) and Company Signatory(ies) as described in the BIB Agreement, where applicable. Company User refers to Enquirer and Maker. Company Administrator refers to Administrator. Company Signatory refers to Authoriser;

e) confirm that each of the Company Signatories named herein is authorised to operate and use any of the services granted and provided to the Applicant through the BIB Service, based on the Approval Mandate and Transaction Approval Limit set out in this form, and to apply for, agree to the terms of, operate and use any services made available through the BIB Service from time to time. We confirm that if we do not indicate the Approval Mandate or Transaction Approval Limit, each Company Signatory is authorised to approve transactions of any amount. If the Approval Mandate is indicated but not the Transaction Approval Limit, the Company Signatories are authorised to approve transactions of any amount according to the Approval Mandate;

f) confirm and agree that any existing mandate or instructions which we may have with the UOB Group Bank(s) will not apply in relation to our use of BIB Service;

g) confirm that all the information provided here is complete, true and accurate to the best of our knowledge as at the date of this application;

h) confirm that, in the event of any change of Company Administrators and/or Company Signatories, the Applicant shall immediately revoke the relevant User IDs through the submission of request, instruction or relevant form to the Bank;

i) authorise the Bank to debit all fees and charges relating to this application and/or use of the BIB Service from the designated account or any other account of the Applicant;

j) acknowledge that, if the Applicant has opted for Single Control instead of Dual Control, the Applicant's account(s) for which the Applicant uses the BIB Service may be more susceptible to account fraud . By opting for Single Control, the Applicant agrees to assume and be responsible for all the risks associated with Single Control;

k) agree that the Applicant, to the fullest extent permitted by law, shall at all times indemnify and hold the Bank harmless from and against any and all costs, claims, losses, damages, charges and/or expenses which the Bank may sustain, incur or be liable for in connection with, or resulting from or any earlier application for, the BIB Service, including (where applicable) as a result of the Applicant opting for Single Control and/or the Applicant not providing all email addresses and mobile numbers;

l) enclose a certified true copy of our board (or equivalent) resolution; and

m) agree that the Bank may amend the BIB Agreement at any time and/or may terminate the provision of the Single Control option at any time with notice to the Applicant.

Authorised Person(s)/Approved Person(s)

Name	Signature	Name	Signature

Date		Date	

Please send the completed form to your local branch or relationship manager.

- The Bank will process your application within 5 business days upon receipt of duly completed form.
- Do call your local branch or relationship manager if you do not receive the user IDs/physical tokens.
- Token Charge may apply for each token issued.

For Bank's Use Only

Attended by: (RM)	Signature verified by: ☐ ASR ☐ BIB Resolution	Processed by:	Approved by:
Name and Signature	Name and Signature	Name and Signature	Name and Signature
Date	Date	Date	Date

Remarks

Please read the notes below before you fill up this section.

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☐ Assign token from Company   [_____]   ☐ Request for physical token
   (Applicable to new users only)   Token Serial Number (Optional)   (Token fees will apply if existing token is not returned to bank)

Name   Designation   ID/Passport/FIN   Country of Issuance
(underline surname)   (This is mandatory for all authorisers)   (default ID)

Mobile No.
(Please indicate both mobile number and email address to self-register for free digital token.)

[____] [____] [_____]   Email Address
(Country Code) (City/Area Code) (Mobile No.)

Preferred/Existing User ID (Minimum 8 characters with no spacing or special characters. For existing users, User ID cannot be changed.)

Roles

☐ Enquirer   ☐ Authoriser

☐ Maker   ☐ Administrator

User 2 Details (All fields are mandatory)

Please select one option. Default to Add user if left blank.

☐ New User   ☐ Update User

☐ Assign token from Company   [_____]   ☐ Request for physical token
   (Applicable to new users only)   Token Serial Number (Optional)   (Token fees will apply if existing token is not returned to bank)

Name   Designation   ID/Passport/FIN   Country of Issuance
(underline surname)   (This is mandatory for all authorisers)   (default ID)

Mobile No.
(Please indicate both mobile number and email address to self-register for free digital token.)

[____] [____] [_____]   Email Address
(Country Code) (City/Area Code) (Mobile No.)

Preferred/Existing User ID (Minimum 8 characters with no spacing or special characters. For existing users, User ID cannot be changed.)

Roles

☐ Enquirer   ☐ Authoriser

☐ Maker   ☐ Administrator

Authorised Person(s)/Approved Person(s)

Name   Signature   Name   Signature

Date   Date