



MERCHANT GENERAL INFORMATION UPDATE FORM (BANK ACCOUNT / MAILING ADDRESS)

Step 1: Complete the form in CAPS.

Step 2: Send the completed original form with supporting documents to:

UOB Card Operations Processing Centre (Merchant Support)
Robinson Road P.O. Box 1688 Singapore 903338

MANDATORY FIELDS

Requestor Name: _____ Contact No: _____ Date of Request: _____

Contact Email: _____

Merchant ID (MID): Visa/Master 001- _____ JCB 102- _____
(Please attach a separate sheet for more than 1 set of MIDs)

IPP*: 001- _____ Ecommerce: _____

Merchant Name (as in ACRA): _____ ROC Number: _____

1) Change of Bank Account Details (Please enclose a copy of the bank's cheque for verification)*

Bank Name*: <input type="checkbox"/> UOB	<input type="checkbox"/> Far Eastern Bank	<input type="checkbox"/> Other Bank: _____
Bank Branch: _____	Swift Code (for foreign account): _____	
Bank Account Number: _____		

2) Change of Mailing Address*

Line 1: _____
Line 2: _____ S (_____)

All representations made by, and undertakings and indemnities given by the Merchant to the Bank in the Indemnity For Taking and Accepting Instructions By Facsimile, Telex and Email are deemed to be repeated by the Merchant and shall apply to this Merchant General Information Update Form (Bank Account / Mailing Address).

Signature of Authorized Signatory

Name: _____

Company Stamp:

FOR BANK USE ONLY
Received by: _____
Received date: _____
Processed date: _____

*Please tick accordingly.

^IPP – Instalment Payment Plan

Please take note that your request will be rejected if the form is incomplete or wrongly filled.

We will require 7 working days to process your request, upon submission together with the authorized sign-off.